

By-Laws
Of the
Jefferson County Chapter
Of
The Izaak Walton League of America

ARTICLE I -- Membership and dues.

Section 1. The annual membership dues shall be as established by vote of the general membership payable on or before January 1st, of each year. Members may renew their membership after January 1st and before the end of the general membership meeting in February, provided a late fee as established by the general membership is paid. Membership enrollment will be established based on a majority vote of the general membership.

Section 2. Only active members shall be eligible to hold office, vote at meetings or otherwise enjoy the privileges of the Organization.

Section 3. Any member who by his conduct violates the ethics of any of the rules of this Chapter or of the National Organization, may be expelled from membership by a two-thirds vote of the Board of Directors at a regular Board meeting, provided the accused has been given at least twenty-four hours' notice of the proposed action, and is given an opportunity to be heard before the board. All charges must be supported by affidavit. Committee for Disciplinary action procedures as adopted by the general membership are contained in Article VII.

Section 4. Any member whose connection with this Chapter shall be severed by resignation, death, expulsion, or otherwise, shall forfeit all interest in any funds or property belonging to this chapter.

ARTICLE II - MEETINGS .

Section 1. Regular meetings of the Jefferson County Chapter shall be held at Chapter House on the 3rd Tuesday of each month.

Section 2. Special meetings of the chapter may be called at any time by the President or a majority of the Board of Directors, or not less than one-fifth of the active members, by mailing a written or printed notice stating the time and place of such meeting, at least five (5) days before the time of such meeting.

Section 3. Ten (10) members shall constitute a quorum at a duly called meeting.

ARTICLE III - BOARD OF DIRECTORS.

Section 1. The Board of Directors shall meet at Chapter House on the 3rd Tuesday of each month prior to the general membership meeting.

Section 2. A majority of the Board of Directors shall constitute a quorum for transacting business.

Section 3. Special meetings of the Board of Directors shall be held at the call of the president or at the request of a majority of the members of the board. Special meetings shall be held on not less than twenty-four hours verbal or written notice.

ARTICLE IV - OFFICERS.

Section 1. The officers of this chapter shall be elected to hold office for the term of one year; and until their respective successors are elected and qualified by the Board of Directors at Its first meeting after the annual election of directors each year.

Section 2. Only active members shall be eligible to hold office.

Section 3. The President shall be the chief executive officer of this Chapter. It shall be the duty of the President to preside at all meetings of the Chapter and of the Board of Directors and to perform such other duties as ordinarily pertain to his office.

Section 4. The vice President shall, in the absence of the President, perform the duties of the president and such further duties as shall be assigned to him by the Board of Directors or the President.

Section 5. The Secretary shall keep an accurate record in permanent form of all business transactions and shall perform such other duties as may be prescribed from time to time by the Board of Directors.

Section 6. The treasurer shall he entitled to receive all money owing to the Chapter; he shall deposit such money in the manner hereinafter prescribed; he shall annually account for the same to the chapter, and at such further times as requested by the Board of Directors. Upon his retirement from office he shall turn over to his successor all funds in his possession belonging to the chapter. The Treasurer and other Officers of The Chapter handling money shall furnish satisfactory bond the cost of which shall be paid by the Chapter.

Section 7. The duties of all other officers and agents shall be such determined by the Board of Directors.

Section 8. The directors of the Chapter may at any time by a majority vote ask for, demand, receive and accept the resignation of any officer (other than director) or employee, of this Chapter, and upon his or their refusal to tender such resignation or resign, the majority of said Board of Directors may dismiss him from office, declare said office vacant and elect his successor.

Section 9. If any vacancy occurs during the year, other than that as prescribed in Section 8 above, in any one of the offices listed herein, the Board of Directors, at any regular meeting, may elect a successor or successors, who shall hold office for the unexpired term in respect of which, such vacancy occurred.

ARTICLE V - COMMITTEES.

The President, with the consent and approval of the Board of Directors, shall appoint such standing and special committees as the Board of Directors shall direct. The President shall be an ex-officio member, without vote, of all committees.

ARTICLE VI - FINANCES.

Section 1. The fiscal year of the Chapter shall begin on the first day of January and end on the thirty-first day of December in each year.

Section 2. All funds of the Chapter shall be deposited by the treasurer, or upon his order, in the name of the Chapter, in such bank or banks as may be designated by the Board of Directors.

Section 3. All major disbursements shall be made by check, signed and countersigned by such persons as the Board of Directors may designate. Small disbursements may be made in cash provided that receipts supporting such expenditures are tendered and maintained as part of the fiscal records of the Chapter.

Section 4. A thorough audit shall be made at least once each year by a committee designated by the Board of Directors and submitted at a regular meeting of the Chapter.

Section 5. The Board of Directors will designate one individual to gather and prepare yearly all fiscal records of the Chapter for submission to the IRS on current forms and prior to the date established by the IRS. The Board may elect to have a CPA prepare the forms for submission.

Section 6. Committee Chairmen are required to notify the general membership of any single proposed expenditure exceeding the capital cap established by the general membership. The Committee Chairman must then receive approval by a majority vote at the next general membership meeting before obligating or executing the expenditure.

ARTICLE VII -DISCIPLINARY ACTIONS

Section 1. Rules violations must be reported to any one of the Chapter officers.

Section 2. Membership and/or Range Officer card must be produced upon request of any Chapter member. If a card cannot be produced at the time of the request, the individual has seven days to produce the card(s) to a Chapter officer. If the member fails to produce the card(s) to a Chapter officer within the seven days, the member must attend the next scheduled meeting of the Chapter to receive disciplinary action.

Section 3. Penalties for violation of Chapter rules are listed below.

- (a) First Offense: Member shall be escorted off range or pond and given a verbal warning.
- (b) Second Offense: Member shall be given a thirty day suspension from Chapter property.
- (c) Third Offense: Member shall appear before the next scheduled Board of Directors meeting for a hearing and possible expulsion from the Chapter.

Section 4. Violations that go directly to the next scheduled Board of Directors' meeting for a hearing:

- (a) Stealing Chapter property or personal property of other members or guests.
- (b) Destruction of Chapter property or personal property of other members or guests.
- (c) Handling or brandishing a loaded firearm anywhere other than approved ranges on Chapter property.
- (d) Physical attack upon another person on Chapter property.